March 26, 2025

**FEDERAL EXPRESS**

Ms. Yolanda Hill, Owner/CFO

Balanced Nutrition, Inc. Agreement #9460

5664 Marblehead Drive

Colfax, NC 27235

Mrs. Kimberly Cephas, Operations Manager

Balanced Nutrition, Inc. #9460

122 N. Elm Street

Suite 504

Greensboro, NC 27401

kimberly@balancednutritioninc.org

Mrs. Renee Matthews-Jones, Board Chair

Balanced Nutrition, Inc. #9460

14 Ponderosa Ct.

Greensboro, NC 27406

Mr. Anthony J. Biller

Envisage Law

2601 Oberlin Road, Suite 100

Raleigh, NC 27608

Ms. Tara Seidel

Envisage Law

2601 Oberlin Road, Suite 100

Raleigh, NC 27608

**Re: Initial Invoice of Payment Due to CACFP**

Dear Ms. Hill, Mrs. Cephas, Mrs. Matthews-Jones, Mr. Biller, and Ms. Seidel:

In reviewing Balanced Nutrition, Inc.’s file, the State agency has determined that the institution owes the balance below to the Child and Adult Care Food Program (CACFP) due to adjustments identified during compliance review. In accordance with 10A NCAC 43J.0101 and 7 CFR §226.14, this balance must be repaid to the State Agency within thirty (30) days of receipt of this letter. A copy of the meal disallowance forms is attached for reference.

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| --- | --- | --- |
| **Claim Month/Year** | **Account Description** | **Amount Due to CACFP** |
| February, March, June, July, August, September, October 2023, January, February, March 2024 | USDA - CACFP Meals, Operating Costs and Administrative Costs | $101,142.05 |

Please send a check or money order to **DHHS Controllers Office, 2025 Mail Service Center, Raleigh, NC 27699-2025**. If you would like to make a credit or debit card payment, please contact Rosalyn Sparkman at 919-418-1052 for further instructions.

**Please note**: CACFP will not be recovering balance due from future claims that are filed. Balanced Nutrition, Inc. will need to make a payment directly to the State agency. If you have questions, please feel free to email FinancialManagementTeam@dhhs.nc.gov.

Sincerely,

RSparkman

Rosalyn Sparkman

Finance & Business Compliance Analyst II

Division of Child and Family Well-Being, Community Nutrition Services Section

NC Department of Health and Human Services

CC: Cassandra Ward (via email)

Ryan Zellar (via email)

Madge McNaboe (via email)

Janet Phelps (email)

Mercedes Sanders (email)

File

Enclosures: Disallowance forms