

Compliance Review Report - Centers

Balanced Nutrition, Inc. (9460)

Exit Conference Date: Via FedEx July 24, 2024

Program Year: 2023 - 2024

Month of Review: April 2024

Lead Reviewer: Janet Phelps

Sponsor
Representative(s):

Sponsor - Level Findings

Area	Findings ID	Finding Question	Finding Description
200 - Recordkeeping	V-0200	201 According to the Sponsoring Organization's representative, has the Sponsoring Organization retained all records to support its claims for reimbursement for three years after the date of its final claim for the fiscal year?	Monitoring records were missing; Income Eligibility Applications were missing; enrollment documents were missing.
200 - Recordkeeping	V-0200	204 Does the Sponsoring Organization provide information regarding WIC to each sampled center(ies) of enrolled children?	WIC information was not available at First Class Preparatory School.
300 - Civil Rights	V-0300	306 Is the USDA nondiscrimination statement included on all informational materials such as applications, pamphlets, forms, or any other program materials distributed to the public and on Web sites?	The USDA nondiscrimination statement was not listed on the menus for all centers. Menus that were posted and obtained from Apple Tree Wee School, Inc. did not have this statement included.
300 - Civil Rights	V-0300	309 Has the Sponsoring Organization received civil rights training conducted by the State Agency in the previous twelve months?	There is no documentation on file to verify that Sponsoring Organization staff received annual Civil Rights Training within the last twelve months.
300 - Civil Rights	V-0300	310 Has the Sponsoring Organization conducted annual on-site civil rights training which includes all topics listed below for the CACFP staff per FNS Instructions 113-1? (If the Sponsoring Organization has not been on for > 12 months this could be N/A)	There was no documentation on file to verify that Sponsoring Organization staff received annual Civil Rights Training (including the required topics) within the last twelve months.
300 - Civil Rights	V-0300	311 Date of last civil rights training:	There was no documentation on file to verify that the Sponsoring Organization staff received annual Civil Rights Training within the last twelve months.

300 - Civil Rights	V-0300	312 Is the following documentation on file for civil rights training?	There was no documentation on file to verify that the Sponsoring Organization staff received annual Civil Rights Training (including names of participants, topics, location and/or date) within the last twelve months.
300 - Civil Rights	V-0300	313 Have all key staff completed civil rights training for the previous 12 months?	All key staff did not complete civil rights training for the previous 12 months.
300 - Civil Rights	V-0300	315 Have all Sponsoring Organization's sampled facilities received civil rights training conducted by the Sponsoring Organization for the previous 12 months?	Apple Tree Wee School, Inc. and Gingerbread Learning Center did not have civil rights training in the last 12 months.
300 - Civil Rights	V-0300	317 Does the Sponsoring Organization have ethnic and racial data for enrolled participants of sampled facilities for the current fiscal year?	There was no documentation of ethnic and racial data collection for Gingerbread Learning Center.
400 - Programmatic Training	V-0400	401 Has Sponsoring Organization received programmatic training conducted by the State Agency in the previous twelve months?	No documentation of State agency conducted training that the Sponsoring Organization attended.
400 - Programmatic Training	V-0400	402 Date of last CACFP Programmatic training that the Sponsoring Organization received from the State Agency:	There was no documentation of State agency conducted training attended by the Sponsoring Organization.
400 - Programmatic Training	V-0400	403 Has the Sponsoring Organization provided training to their key staff specifically related to the CACFP requirements within the previous twelve months?	There was no documentation of annual training covering all required topics for Sponsoring Organization staff.
400 - Programmatic Training	V-0400	404 Have all the Sponsoring Organization's key staff attended training specifically related to the CACFP requirements provided by this Sponsoring Organization in the previous twelve months?	There was no documentation of programmatic training provided to staff of Apple Tree Wee School, Inc., or Gingerbread Learning Center of the test facilities in the last 12 months.
400 - Programmatic Training	V-0400	405 Have all staff with monitoring responsibilities attended training specifically related to the CACFP requirements provided by this Sponsoring Organization in the previous twelve months per 7 CFR Part 226?	There was no documentation of annual programmatic training specifically related to monitoring.
400 - Programmatic Training	V-0400	407 Date of the last CACFP Programmatic training conducted by the Sponsoring Organization:	There was no documentation for annual onsite CACFP training for Apple Tree Wee School, Inc. or Gingerbread Learning Center.
400 - Programmatic Training	V-0400	410 Has the Sponsoring Organization provided training to the sampled facilities specifically related to the CACFP requirements within the previous twelve months?	No documentation of annual CACFP Programmatic training for Apple Tree Wee School, Inc. and Gingerbread Learning Center.
400 - Programmatic Training	V-0400	411 Have all Sponsoring Organization's facilities key staff attended training specifically related to the CACFP	There was no documentation on file verifying that programmatic training was provided to key staff of Apple Tree Wee School, Inc. or Gingerbread Learning Center in the last 12 months.

		requirements provided by this Sponsoring Organization in the previous twelve months?	
500 - Monitoring	V-0500	501 Has the Sponsoring Organization implemented the monitoring schedule as described in the management plan for the program year?	The Sponsoring Organization did not implement the monitoring schedule as described in the management plan for the program year. Monitoring was not on file for First Class Preparatory School or Gingerbread Learning Center.
500 - Monitoring	V-0500	506 Did the Sponsoring Organization address all findings for sampled facilities?	The Sponsoring Organization did not address all findings for the sample facilities. Menu findings were not addressed - Menus did not meet the meal pattern requirements for First Class Preparatory School; Gingerbread Learning Center; Apple Tree Wee School, Inc. or Foundation Builders Academy. Meal counts were not addressed - Meal counts were not correctly reported at Gingerbread Learning Center or First Class Preparatory School.
500 - Monitoring	V-0500	512 Were reviews conducted an average of three reviews per center during the previous program fiscal year?	There was no monitoring for Gingerbread Learning Center for the last 12 months. There was documentation of one or the three required monitoring for First Class Preparatory School.
500 - Monitoring	V-0500	515 Has the Sponsoring Organization conducted reviews with meal observations of all types of meal services approved/claimed under its sponsorship?	Not all meal types were included in meal observations.
500 - Monitoring	V-0500	516 Did more than six months elapse between any of the reviews? (If averaging, did more than nine months elapse between the two reviews?)	First Class Preparatory School had one of the three required monitoring reviews. Gingerbread Learning Center was not reviewed in the last twelve months.
500 - Monitoring	V-0500	517 Did the State Agency reviewer identify other program violations from the sampled facilities not identified by the Sponsoring Organization?	Other findings were identified at the centers that were not identified by the Sponsoring Organization: Income Eligibility Applications and enrollment were incorrectly reported and/or incomplete at ABG Provider Services Child Care Center II, Documentation was not provided for Gingerbread Learning Center, Enrollment documentation was incomplete; meal counts were not taken at the point of service; menu did not meet the meal pattern requirements for First Class Preparatory School; monitoring was not available; training was not on file; enrollment documentation was incomplete; menus did not meet the meal pattern requirements; expenses were incorrectly reported for Apple Tree Wee School Inc. Monitoring was not completed according to the regulations, enrollment documentation was not complete, menus did not meet the meal pattern requirements for Foundation Builders Academy.
800 - Verification of Income	V-0800	804 Has the Sponsoring Organization accurately reported the number of enrolled participants classified as free, reduced, and	The Sponsoring Organization did not accurately report the number of enrolled participants classified as Free, Reduced, and Denied on their claim for reimbursement. The Free, Reduced and Denied numbers on

Eligibility Applications		paid on their claim for reimbursement for the test month(s) reviewed for the sampled facilities?	the claim for ABG Provider Services Child Care II; Apple Tree Wee School, Inc., Foundation Builders Academy and First Class Preparatory School were incorrectly reported.
800 - Verification of Income Eligibility Applications	V-0800	805 Are income eligibility applications on file for all participants classified as eligible for free or reduced price meals for the sampled facilities?	The Sponsoring Organization did not have on file income eligibility applications (IEA's) for all participants classified as free or reduced. Apple Tree Wee School, Inc. was missing IEA's.
800 - Verification of Income Eligibility Applications	V-0800	806 Are income eligibility applications correctly classified for all participants for the sampled facilities?	The Sponsoring Organization did not correctly classify all Income Eligibility Applications (IEA's). Income eligibility applications were not correctly reported on the claim for ABG Provider Services Child Care II, Apple Tree Wee School, Inc. See Supplemental Findings page.
800 - Verification of Income Eligibility Applications	V-0800	807 Is enrollment documentation on file for each participant per 7 CFR Part 226 for the sampled facilities?	The Sponsoring Organization did not have CACFP enrollment documentation on file for each participant. Enrollment documentation was not on file for all participants for ABG Provider Services Child Care II, First Class Preparatory School; Foundation Builders Academy or Apple Tree Wee School, Inc. No enrollment documentation was made available for Gingerbread Learning Center. See Supplemental Findings page.
1000 - Meal Count Validation	V-1000	1005 Does the Sponsoring Organization maintain records to document the number of participants in attendance?	No documentation of attendance for Gingerbread Learning Center was available.
1000 - Meal Count Validation	V-1000	1008 Did the Sponsoring Organization claim the correct number of meals for participants?	The meal count was incorrectly reported for ABG Provider Services Child Care II, and Apple Tree Wee School, Inc. See Supplemental Findings page.
1300 - Menu Review	V-1300	1301 For the sampled facilities, are menus on file for all meals claimed?	Menus were not on file for Gingerbread Learning Center. Infant menus were not on file for Apple Tree Wee School, Inc.
1800 - Administration	V-1800	1801 Based on the State Agency's review of sampled facilities, did the Sponsoring Organization completely and accurately monitor all facilities?	Gingerbread Learning Center had no monitoring on file. First Class Preparatory School had one of the three required monitoring reviews on file.
1800 - Administration	V-1800	1805 Does the Sponsoring Organization have edit checks in place to ensure the documents listed below are completed accurately prior to submitting a claim:	The Sponsoring Organization did not have edit checks in place to ensure required documents were completed accurately prior to submitting monthly claims. Enrollment forms were not on file for ABG Provider Services Child Care II, Gingerbread Learning Center, Apple Tree Wee School, Inc., First Class Preparatory School, Foundation Builders Academy. See Supplemental Findings page. IEAs at ABG Provider Services Child Care II were incorrectly classified. IEAs were not on file for all participants at Apple Tree Wee School, Inc. Menus did not meet the meal pattern requirements for all centers sampled. Meal counts were not accurate for Apple Tree Wee School, Inc., Gingerbread Learning Center (no meal counts on file) or ABG Provider Services Child Care II.

1800 - Administration	V-1800	1807 Did the Sponsoring Organization submit an accurate claim for each sampled center for the test month(s)?	The claims were inaccurate for all facilities sampled.

Provider - Level Findings: First Class Preparatory School (17568)

Area	Findings ID	Finding Question	Finding Description
200 - Recordkeeping	V-0200	203 Does the Center have copies of the monitoring reports for the previous three years plus the current year?	The Center did not have copies of their monitoring reports for the previous three years plus the current year.
200 - Recordkeeping	V-0200	208 Information regarding WIC is provided to parents/guardians of enrolled children?	The Center does not provide information regarding WIC to parents/guardians of enrolled children (verified with Ms. Anita).
500 - Monitoring	V-0500	501 Dates of last three reviews:	The Center did not have record of their past three monitoring reviews.
500 - Monitoring	V-0500	502 Was the center reviewed during the previous program fiscal year by the Sponsoring Organization?	The Center was not reviewed 3x's during the previous fiscal year by the Sponsoring Organization.
600 - Verification of Income Eligibility Applications and Enrollment	V-0600	605 Is enrollment documentation on file for each participant per 7 CFR Part 226?	The Center does not have Enrollment documentation for each participant per 7 CFR Part 226.
1000 - Meal Observation and Meal Pattern Analysis	V-1000	1036 The meal count is taken at point of service on the day of the review?	Per Assistant Director, meal counts are not taken at point of service, she waits until the end of the day to enter the meal counts into Minute Menu.
1200 - Menu Review	V-1200	1201 Review of Menu Records	The Center did not meet menu requirements, grain-based desserts were served for snack to participants.
1200 - Menu Review	V-1200	1208 Are whole grain-rich foods identified on the menu (child and adult menu only)?	The Center does not identify whole grain-rich foods on their menu.
1200 - Menu Review	V-1200	1211 Are grain-based desserts counted towards the grain component?	The Center provided and counted grain-based desserts (fig bars) on multiple days as a grain component during snack time.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1409 Are CACFP costs that are paid with CACFP reimbursement allowable?	The Center CACFP not allowable costs were paid with CACFP reimbursement (fig bars, Wrigley's, Fiji water, and Gatorade).

Provider - Level Findings: Gingerbread Learning Center (17665)

Area	Findings ID	Finding Question	Finding Description
200 - Recordkeeping	V-0200	203 Does the Center have copies of the monitoring reports for the previous three years plus the current year?	The Center did not have the previous year's monitoring documentation. The Center has not been Monitored by the Sponsoring Organization in the previous year.
200 - Recordkeeping	V-0200	205 According to the Center's representative, has the Center retained all records to support its claims for reimbursement for three years after the date of its final claim for the fiscal year?	The Center did not retain all records to support its claims for reimbursements on the months of February 2024, October 2023, September 2023, August 2023, July 2023, June 2023, March 2023, and February 2023.
300 - Civil Rights	V-0300	302 Is the approved "And Justice for All" poster prominently displayed?	The Center does not display the approved "And Justice for All" poster.
300 - Civil Rights	V-0300	309 Have all key staff received civil rights training conducted by the Sponsoring Organization in previous twelve months?	The Center key staff has not received civil rights training conducted by the Sponsoring Organization in the previous twelve months.
300 - Civil Rights	V-0300	310 Has the Sponsoring Organization conducted annual on-site civil rights training which includes all topics listed below for CACFP staff per FNS Instructions 113-1? <i>(If the center has not been on for > 12 months this could be N/A)</i>	The Sponsoring Organization did not conduct annual on-site civil rights training which included all topics specified in FNS Instruction 113-1.
300 - Civil Rights	V-0300	311 Date of last civil rights training:	The Sponsoring Organization did not conduct and/or maintain proof civil rights training for staff completed within the past 12 months.
300 - Civil Rights	V-0300	312 Is the following documentation on file for civil rights training?	The Center did not maintain documentation of civil rights training that contained participants' name, topics covered, or the location and date of the training.
300 - Civil Rights	V-0300	313 Have all key staff received annual civil rights training conducted by the Sponsoring Organization in the previous three years?	The Center did not maintain documentation of receiving civil rights training conducted by the Sponsoring Organization for the past three years.
300 - Civil Rights	V-0300	314 Is the ethnic and racial data collected and maintained for the current year?	The Center did not collect and/or maintain documentation of ethnic and racial data for the current year.
300 - Civil Rights	V-0300	315 Is the ethnic and racial data collected and maintained for the three preceding fiscal years?	The Center did not collect and/or maintain ethnic and racial data for the three preceding years.
300 - Civil Rights	V-0300	316 Estimated Current Participation by Ethnic Group	The Center did not collect and/or maintain documentation of the current participation by ethnic group
300 - Civil Rights	V-0300	317 Estimated Current Participation by Racial Group	The Center did not collect and/or maintain documentation of the current participation by racial group.

400 - Programmatic Training	V-0400	401 Have all key staff received programmatic training conducted by the Sponsoring Organization in the previous twelve months?	The Center's key staff have not received programmatic training in the past 12 months.
400 - Programmatic Training	V-0400	402 Has the Sponsoring Organization conducted annual on-site programmatic training which includes all topics listed below for the CACFP staff? <i>(If the Center has not been on for > 12 months this could be N/A)</i>	The Sponsoring Organization did not conduct annual on-site programmatic training which included all required topics.
400 - Programmatic Training	V-0400	404 Is the following documentation on file for the CACFP Programmatic training?	The Center did not maintain documentation of on-site programmatic training that contained participants' name, topics covered, location, and date of the training.
500 - Monitoring	V-0500	502 Was the center reviewed during the previous program fiscal year by the Sponsoring Organization?	The Center was not reviewed during the previous program fiscal year by the Sponsoring Organization.
600 - Verification of Income Eligibility Applications and Enrollment	V-0600	603 Has the Center distributed income eligibility applications for free and reduced-price meals to the families of participants enrolled in the Center?	The Center did not distribute the Income Eligibility Applications to all enrolled families.
600 - Verification of Income Eligibility Applications and Enrollment	V-0600	604 Does the Center use the current income eligibility application and parent/guardian letter approved by the State Agency?	The Center did not use the most current income eligibility application and parent letter approved by the State agency.
600 - Verification of Income Eligibility Applications and Enrollment	V-0600	605 Is enrollment documentation on file for each participant per 7 CFR Part 226?	The Center did not have CACFP enrollment documentation on file for each participant.
700 - Meal Count Verification	V-0700	705 Are there daily records of the documented point-of-service meal counts by type (breakfast, lunch, supper, and snacks) served to enrolled participants?	The Center did not maintain daily records of point-of-service meal counts by type served to participants.
1200 - Menu Review	V-1200	1202 Daily, dated menus for participants are available, up-to-date and posted at the Center, for all reported meals.	Dated, daily menus were not available or posted for all claimed meals.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1401 Test Month/Year: (MM/YYYY)	The Sponsoring Organization filed a claim for the months of February 2023, March 2023, June 2023, July 2023, August 2023, September 2023, October 2023, and February 2024 although the Center has not filed a claim with the Sponsoring Organization since November 2022.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1403 Are reimbursements received from the Sponsoring Organization within five working days of the Sponsoring Organization's receipt from the State Agency?	The Sponsoring Organization did not reimburse the Center the February 2023, March 2023, June 2023, July 2023, August 2023, September 2023, October 2023, and February 2024 amount received from the State Agency.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1404 Does the Center utilize a General Ledger (GL) or other comprehensive record management system that captures all the financial transactions and/or activities	The Center does not utilize a General Ledger (GL) or other comprehensive record management system that captures all the financial transactions and/or activities conducted for the Institution's food service program.

		conducted for the Center's food service program?	
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1405 Does the Center have invoices/receipts to support all financial transactions captured in the GL or record management system that establishes what was purchased and proof it was actually paid?	The Sponsoring Organization did not have invoices/receipts to support all financial transactions for the month of February 2024.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1406 Are all reported receipts and disbursements line items on the approved Annual Budget?	The Sponsoring Organization did not provide receipts that align with their approved Annual Budget.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1407 Does the Center have full oversight over and accountability for all program assets as evidenced by periodic bank reconciliations?	The Center did not have full oversight over and accountability for all program assets as evidenced by periodic bank reconciliations.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1408 Does the Center's bank statements reconcile with the Center's receipts and invoices reported on the claim for reimbursement?	The Center's bank statements for the months of February 2023, March 2023, June 2023, July 2023, August 2023, September 2023, October 2023, and February 2024 did not reconcile with the Center's receipts and invoices reported on the claim for reimbursement (bank statements were not provided).
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1409 Are CACFP costs that are paid with CACFP reimbursement allowable?	The Center's CACFP costs that are paid with CACFP reimbursement are not allowable because receipts were not provided.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1412 Does the Center maintain records of all food service expenses?	The Center does not maintain records of all food service expenses.

Provider - Level Findings: Apple Tree Wee School, Inc. (18047)

Area	Findings ID	Finding Question	Finding Description
200 - Recordkeeping	V-0200	203 Does the Center have copies of the monitoring reports for the previous three years plus the current year?	There was one monitoring report on file for the current year, and two monitoring reports on file for the previous year.
300 - Civil Rights	V-0300	306 Is the USDA nondiscrimination statement included on all informational materials such as applications, pamphlets, forms, or any other program materials distributed to the public and on Web sites?	The nondiscrimination statement wasn't included on the website. The nondiscrimination statement was not on the child menus that were obtained from the center.
300 - Civil Rights	V-0300	309 Have all key staff received civil rights training conducted by the Sponsoring Organization in previous twelve months?	There was no annual civil rights training documentation on file for the current year for this center.
300 - Civil Rights	V-0300	310 Has the Sponsoring Organization conducted annual on-site civil rights training which includes all topics listed below for CACFP staff per FNS Instructions 113-1? <i>(If the center has not been on for > 12 months this could be N/A)</i>	There was no annual civil rights training on file for this center for 2024, therefore required topics are not documented.
300 - Civil Rights	V-0300	312 Is the following documentation on file for civil rights training?	There was no annual civil rights training documentation on file for this center for 2024.
400 - Programmatic Training	V-0400	401 Have all key staff received programmatic training conducted by the Sponsoring Organization in the previous twelve months?	There was no annual programmatic training documentation on file for the current year for this center.

400 - Programmatic Training	V-0400	402 Has the Sponsoring Organization conducted annual on-site programmatic training which includes all topics listed below for the CACFP staff? <i>(If the Center has not been on for > 12 months this could be N/A)</i>	The Sponsoring Organization did not conduct annual on-site programmatic training which includes all topics; therefore, all required topics were not discussed.
400 - Programmatic Training	V-0400	403 Date of last CACFP Programmatic training conducted by the Sponsoring Organization:	There was no annual programmatic training documentation on file for the current year for this center.
400 - Programmatic Training	V-0400	404 Is the following documentation on file for the CACFP Programmatic training?	There was no annual civil rights training on file for this center for 2024, therefore this information was not documented.
500 - Monitoring	V-0500	502 Was the center reviewed during the previous program fiscal year by the Sponsoring Organization?	There was one monitoring report on file for the previous program fiscal year.
600 - Verification of Income Eligibility Applications and Enrollment	V-0600	605 Is enrollment documentation on file for each participant per 7 CFR Part 226?	There was not an enrollment form on file for all participants who had been in attendance for the test month. There are some enrollment forms that are not completed with all required fields.
700 - Meal Count Verification	V-0700	701 Test Month/Year: (MM/YYYY)	The Average Daily Attendance (ADA) on the claim in NC CACFP CONNECTS was 52. The verified ADA is 57.
1200 - Menu Review	V-1200	1201 Review of Menu Records	<p>The menus did not meet the meal pattern requirements. A whole grain rich item was not indicated on the child menus daily. Grain based desserts were documented on the menus (Vanilla wafers and fruit bars). Several days for lunch, a fruit and a vegetable and/or two vegetables were not documented. For several days, Jello and/or Jello with fruit were documented - these are non-creditable components. Some days for breakfast, a fruit/vegetable was not included as a component on the child's menus. The milk component was not accurately documented on the menus. There were no infant menus on file.</p> <p>Menus from the center and from the Sponsoring Organization have been attached. Child menus obtained from the center were different than the child menus obtained from the Sponsoring Organization. The center claimed that they did not post infant menus, nor did they have any on file. The Sponsoring Organization provided infant menus.</p>
1200 - Menu Review	V-1200	1202 Daily, dated menus for participants are available, up-to-date and posted at the Center, for all reported meals.	There were no infant menus on file.

1200 - Menu Review	V-1200	1203 Is the type of milk recorded on the menu (child and adult menu only)?	The types of milk were recorded on the menus; however, the menu did not state whether milk is flavored or unflavored. The menu stated that participants 0-11 months receive Whole Milk.
1200 - Menu Review	V-1200	1204 Is a fruit and vegetable or two vegetable components provided daily at lunch or supper (child and adult menu only)?	A fruit and a vegetable or two vegetables were not provided for lunch on several different days during the test months.
1200 - Menu Review	V-1200	1207 Was at least one serving of grains, that was offered daily, whole grain-rich?	At least one serving grains being offered daily, were not whole grain rich.
1200 - Menu Review	V-1200	1211 Are grain-based desserts counted towards the grain component?	Grain based desserts were being counted towards the grain component. Vanilla wafers and fruit bars were included on the child menus.
1200 - Menu Review	V-1200	1214 Is unflavored milk provided to participants from one to five years of age?	The menu did not state whether the milk being offered to one- to five-year-olds is flavored or unflavored.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1409 Are CACFP costs that are paid with CACFP reimbursement allowable?	There were unallowable expenses that were reported as CACFP costs. Items include vanilla wafers, Almond milk, and Oat milk. Almond milk and Oat milk are not allowable since there are no medical statements on file.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1415 Does the Center maintain accurate and complete time and attendance records that support labor costs charged to the CACFP?	The center did not maintain accurate and complete time and attendance records to support the labor costs being charged to the CACFP. Time and attendance records that were submitted were not readable.
1400 - Fiscal Integrity (Unaffiliated Centers Only)	V-1400	1416 Does the Center maintain accurate and complete time distribution reports (if applicable) that support labor costs charged to the CACFP?	The center did not maintain accurate and complete distribution reports that supported labor costs charged to the CACFP. Reports that were submitted were not legible

Provider - Level Findings: Foundation Builders Academy (17505)

Area	Findings ID	Finding Question	Finding Description
500 - Monitoring	V-0500	501 Dates of last three reviews:	The Center was not monitored per requirements of facilities as outlined in 7 C.F.R. §226.16 (d) (4) (iii), (iv) and (v).
600 - Verification of Income Eligibility Applications and Enrollment	V-0600	605 Is enrollment documentation on file for each participant per 7 CFR Part 226?	The Center does not have enrollment documentation on file for each participant per 7 CFR Part 226. See Supplemental Findings page.
1200 - Menu Review	V-1200	1201 Review of Menu Records	The Center was missing milk component on a meal and a 2nd creditable component on 2 snacks.
1200 - Menu Review	V-1200	1204 Is a fruit and vegetable or two vegetable components provided daily at lunch or supper (child and adult menu only)?	The Center did not provide a fruit and vegetable or two vegetable components daily at lunch (1/2/24 & 1/3/24).
1200 - Menu Review	V-1200	1208 Are whole grain-rich foods identified on the menu (child and adult menu only)?	The Center does not identify whole grain-rich foods on their menu. (1/4,1/5,1/8,1/12,1/16,1/17,1/19,1/22,1/23,1/24,1/25)
1200 - Menu Review	V-1200	1210 Is the type of cereal identified on the menu?	The Center does not identify the type of cereal on their menu.

Provider - Level Findings: ABG Provider Services Child Care II (19009)

Area	Findings ID	Finding Question	Finding Description
600 - Verification of Income Eligibility Applications and Enrollment	V-0600	605 Is enrollment documentation on file for each participant per 7 CFR Part 226?	CACFP enrollment forms were incomplete for 10 participants. See Supplemental Findings page.
800 - Approved Meal Service	V-0800	802 Are serving schedules in accordance with those on the Center application?	Observed lunch was served outside of the serving schedules. Lunch was scheduled for 11:30-12:30 but started at 11:07 am.
1200 - Menu Review	V-1200	1203 Is the type of milk recorded on the menu (child and adult menu only)?	The type of milk is not listed on the menu.

Compliance Review Report - Centers
Balanced Nutrition, Inc. (9460)
Exit Conference Date: Via FedEx July 24, 2024

Signatures

_____ Name of CACFP Reviewer	_____ Signature	_____ Title of Reviewer	_____ Date
_____ Name of Sponsor Representative	_____ Signature	_____ Title of Sponsor Representative	_____ Date

THE Sponsor SIGNATURE ATTESTS THAT THE Sponsor HAS RECEIVED A COPY OF THIS REVIEW REPORT. Note: The Federal Express delivery confirmation will be used in lieu of signature.

Compliance Review Report – Family Day Care Homes

Balanced Nutrition, Inc. (9460)

Exit Conference Date: Via FedEx July 24, 2024

Program Year: 2023 - 2024

Month of Review: April 2024

Lead Reviewer: Janet Phelps

**Sponsor
Representative(s):**

Sponsor - Level Findings

Area	Findings ID	Finding Question	Finding Description
200 - Recordkeeping	V-0200	201 According to the Sponsoring Organization's representative, has the Sponsoring Organization retained all records to support its claims for reimbursement for three years after the date of its final claim for the fiscal year?	The Sponsoring Organization and some of the facilities didn't have all records for the current year and the previous 3 years on file. Sharon Harris did not have records on file for the current year or previous years. She said she destroyed the records after entering in Minute Menu.
200 - Recordkeeping	V-0200	204 Does the Sponsoring Organization provide information regarding WIC to each sampled home of enrolled children?	Jamie Johnson and Robrita McKoy did not have WIC information on site for the parents of enrolled participants.
300 - Civil Rights	V-0300	306 Is the USDA nondiscrimination statement included on all informational materials such as applications, pamphlets, forms, or any other program materials distributed to the public and on Web sites?	The USDA nondiscrimination statement was not listed on the menus for all day care homes providers. Menus for Jamie Johnson and Robrita McKoy did not have this statement included.
300 - Civil Rights	V-0300	309 Has the Sponsoring Organization received civil rights training conducted by the State Agency in the previous twelve months?	There is no documentation on file verifying that Sponsoring Organization staff has received annual Civil Rights Training within the last twelve months.

300 - Civil Rights	V-0300	310 Has the Sponsoring Organization conducted annual on-site civil rights training which includes all topics listed below for the CACFP staff per FNS Instructions 113-1? (If the Sponsoring Organization has not been on for > 12 months this could be N/A)	There is no documentation on file verifying that Sponsoring Organization staff has received annual Civil Rights Training (including the required topics) within the last twelve months.
300 - Civil Rights	V-0300	311 Date of last civil rights training:	There is no documentation on file verifying that Sponsoring Organization staff has received annual Civil Rights Training within the last twelve months.
300 - Civil Rights	V-0300	312 Is the following documentation on file for civil rights training?	There is no documentation on file verifying that Sponsoring Organization staff has received annual Civil Rights Training (including names of participants, topics, location and/or date) within the last twelve months.
300 - Civil Rights	V-0300	313 Have all key staff completed civil rights training for the previous 12 months?	All key staff have not completed civil rights training for the previous 12 months.
300 - Civil Rights	V-0300	315 Have all Sponsoring Organization's sampled facilities received civil rights training conducted by the Sponsoring Organization for the previous 12 months?	Rosa Reddick did not have civil rights training in the last 12 months.
300 - Civil Rights	V-0300	317 Does the Sponsoring Organization have ethnic and racial data for enrolled participants of sampled facilities for the current fiscal year?	Robrita McKoy and Jamie Johnson did not have ethnic and racial data for all enrolled participants on file for the current year.
400 - Programmatic Training	V-0400	401 Has Sponsoring Organization received programmatic training conducted by the State Agency in the previous twelve months?	There is no documentation of participation on file to verify that this Sponsoring Organization has received State Agency training in the previous twelve months.

400 - Programmatic Training	V-0400	402 Date of last CACFP Programmatic training that the Sponsoring Organization received from the State Agency:	There is no documentation of participation on file to verify that this Sponsoring Organization has received State Agency training in the previous twelve months.
400 - Programmatic Training	V-0400	403 Has the Sponsoring Organization provided training to their key staff specifically related to the CACFP requirements within the previous twelve months?	There is no documentation on file verifying that Sponsoring Organization staff has provided annual Programmatic Training to key staff within the last twelve months.
400 - Programmatic Training	V-0400	404 Have all the Sponsoring Organization's key staff attended training specifically related to the CACFP requirements provided by this Sponsoring Organization in the previous twelve months?	There was no documentation on file that all key staff of the Sponsoring Organization attended training provided by the Sponsoring Organization in the previous twelve months.
400 - Programmatic Training	V-0400	405 Have all staff with monitoring responsibilities attended training specifically related to the CACFP requirements provided by this Sponsoring Organization in the previous twelve months per 7 CFR Part 226?	There was no documentation that staff with monitoring responsibilities attended training provided by the Sponsoring Organization.
400 - Programmatic Training	V-0400	407 Date of the last CACFP Programmatic training conducted by the Sponsoring Organization:	There is no documentation on file verifying that all Sponsoring Organization staff have received annual Programmatic Training within the last twelve months.
400 - Programmatic Training	V-0400	408 Has the Sponsoring Organization conducted annual on-site programmatic training which includes all topics listed below for the CACFP staff? <i>(If the Sponsoring Organization has not been on for >12 months this could be N/A)</i>	There is no documentation on file verifying that the Sponsoring Organization has conducted annual on-site Programmatic Training (including the required topics) within the last twelve months for all CACFP staff.
400 - Programmatic Training	V-0400	409 Is the following documentation on file for the CACFP Programmatic training?	There is no documentation on file verifying that all Sponsoring Organization staff has received annual Programmatic Training (including names of participants, topics, location and/or date) within the last twelve months.

400 - Programmatic Training	V-0400	410 Has the Sponsoring Organization provided training to the sampled facilities specifically related to the CACFP requirements within the previous twelve months?	There was no documentation that Rosa Reddick received programmatic training in the last 12 months.
400 - Programmatic Training	V-0400	411 Have all Sponsoring Organization's facilities key staff attended training specifically related to the CACFP requirements provided by this Sponsoring Organization in the previous twelve months?	No documentation on file for Rosa Reddick for annual training.
500 - Monitoring	V-0500	501 Has the Sponsoring Organization implemented the monitoring schedule as described in the management plan for the program year?	Monitoring was not conducted according to the monitoring schedule. Jamie Johnson was monitored in 2022. Robrita McKoy was not monitored. Kim Eaton told the State agency staff that she had not had a monitoring visit. She was emailed desk reviews from the past 12 months after the state agency visit and was requested to sign.
500 - Monitoring	V-0500	506 Did the Sponsoring Organization address all findings for sampled facilities?	<p>For Robrita McKoy, 2% milk was being used for participants who were 2 and over instead of 1% milk. Also, there were menu findings that were noted including not including the name of the cereal, and there was grain-based desserts and non-creditable items on child menus. Kim Eaton did not have a posted daily menu. She was missing an enrollment form. See Supplemental findings page.</p> <p>Sharon Harris was missing enrollment documentation for 6 children. Sharon Harris did not have 3 years plus the current year of documents on file. She destroyed them after submitting them to Minute Menu. The menu for January did not meet the meal pattern requirements.</p> <p>Rosa Reddick served 2 % milk during the meal observation on March 19, 2024.</p>
500 - Monitoring	V-0500	510 Does the Sponsoring Organization meet the monitoring FTE requirements?	Monitoring as a duty was not included in the budget for administrative labor. There is no full-time employee listed as completing monitoring duties.
500 - Monitoring	V-0500	512 Were reviews conducted an average of three reviews per center during the previous program fiscal year?	Monitoring reviews were not conducted according to the regulations. Robrita McKoy was not monitored. Jamie Johnson was monitored in 2022. Sharon Harris had less than 3 monitoring reviews in the last year. Kim Eaton- desk reviews for last year and this year. Sent to her after the State agency visit for the last 3 visits. Ms. Eaton stated she never had a visit.

500 - Monitoring	V-0500	514 Did one of the unannounced review visits include a meal observation?	Monitoring reviews were not conducted according to the regulations.
500 - Monitoring	V-0500	515 Has the Sponsoring Organization conducted reviews with meal observations of all types of meal services approved/claimed under its sponsorship?	The Sponsoring Organization did not conduct reviews with meal observations of all types of meal services approved/claimed under its sponsorship. No late pm snack meal observations were documented.
500 - Monitoring	V-0500	516 Did more than six months elapse between any of the reviews? (If averaging, did more than nine months elapse between the two reviews?)	More than six months have elapsed between reviews. Insufficient documentation was provided to show that not more than 6 months elapsed between reviews.
500 - Monitoring	V-0500	517 Did the State Agency reviewer identify other program violations from the sampled facilities not identified by the Sponsoring Organization?	Meal observation issues- State Agency staff identified program violations including: Robrita McKoy - 2% milk was being served to participants 2 years of age and older instead of 1% or skim milk. Racial ethnic data not on file. Menu issues identified including the name of the cereal not being included on menus and non-creditable items (For Jamie Johnson and Robrita McKoy, rice pudding and vanilla wafers) being on the menus.
500 - Monitoring	V-0500	519 Does the Sponsoring Organization maintain records of the reviews?	Not all monitoring records are on file for this year and the 3 previous years.
1000 - Meal Count Verification	V-1000	1008 Did the Sponsoring Organization claim the correct number of meals for participants?	Meals were incorrectly claimed for Robrita McKoy.
1300 - Menu Review	V-1300	1303 Review of Menu Records	Menus did not meet the CACFP meal pattern requirements for Jamie Johnson and Robrita McKoy, non-creditable items were included on the menus (vanilla wafers and rice pudding), and cereals were not documented by name. Also, the USDA nondiscrimination statement was not included on menus.
1500 - Fiscal Integrity	V-1500	1517 Does the Sponsoring Organization claim less-than-arms-length transaction expenses on the CACFP?	Employees reported to be related to Yolanda Hill and are less-than-arms-length transactions. This was not disclosed to the state agency.
1500 - Fiscal Integrity	V-1500	1518 Did the Sponsoring Organization obtain State Agency approval, or if necessary, prior approval, specific prior written approval, or FNS approval for all expenses utilizing program funds?	Employees reported to be related to Yolanda Hill and are less-than-arms-length transactions. This was not disclosed to the state agency.
1800 - Administration	V-1800	1801 Based on the State Agency's review of sampled facilities, did the Sponsoring Organization completely and accurately monitor all facilities?	Monitoring was not conducted 3 times per year for all facilities. Monitoring forms were incomplete.

1800 - Administration	V-1800	1805 Does the Sponsoring Organization have edit checks in place to ensure the documents listed below are completed accurately prior to submitting a claim:	The claims submitted were incorrectly reported. Enrollment documentation was missing for participants. Menus do not meet the CACFP meal pattern requirements. Meal counts have not been accurately claimed.
1800 - Administration	V-1800	1807 Did the Sponsoring Organization submit an accurate claim for each sampled center for the test month(s)?	The claim was not accurate at any test facility.

Provider - Level Findings: Johnson, Jamie (20464)

Area	Findings ID	Finding Question	Finding Description
200 - Attendance and Eligibility Data	V-0200	209 Full Name of Enrolled Children	Enrollment documentation was not available for one child. See supplemental findings page.
300 - Recordkeeping	V-0300	303 Do all the children enrolled have complete and current documentation of enrollment per 7 CFR §226.18?	Enrollment documentation was not available for one child. See supplemental findings page.
300 - Recordkeeping	V-0300	305 Does the provider have copies of the monitoring reports for the previous three years plus the current year on file?	The provider did not maintain monitoring reports for FFY 2023 or FFY 2024. The provider did have three monitoring reports on file for FFY 2022.
500 - Ethnic and Racial Data	V-0500	501 Is the ethnic and racial data collected and maintained for the current year?	There is no ethnic and racial data on file at the provider. The Sponsoring Organization made the ethnic and racial data information available when requested at the time of the Sponsoring Organization review.
500 - Ethnic and Racial Data	V-0500	502 Is the ethnic and racial data collected and maintained for the three preceding fiscal years?	The facility had ethnic and racial data on file for 2022 and 2021. The Sponsoring Organization provided ethnic and racial data information for 2023 and 2024 at the time it was requested at the Sponsoring Organization review.
500 - Ethnic and Racial Data	V-0500	503 Estimated Current Participation by Ethnic Group	There is no ethnic and racial data on file at the facility. The Sponsoring Organization made the ethnic and racial data information available when requested at the time of the Sponsoring Organization review.
500 - Ethnic and Racial Data	V-0500	504 Estimated Current Participation by Racial Group	There is no ethnic and racial data on file at the facility. The Sponsoring Organization made the ethnic and racial data information available when requested at the time of the Sponsoring Organization review.
600 - Parental Notification	V-0600	603 The provider has supplied information about WIC to parents or guardians of enrolled children.	The provider did not supply information about WIC to parents or guardians of enrolled children.
800 - Monitoring	V-0800	801 Dates of last three reviews:	There were no monitoring reports on file for the current year or for the 2022-2023 program year.

800 - Monitoring	V-0800	802 Was the provider reviewed during the previous program fiscal year by the Sponsoring Organization?	The provider didn't have reviews on file for the previous program year.
800 - Monitoring	V-0800	803 Select One:	There are no monitoring reports on file for 2023.
1000 - Meal Count Verification	V-1000	1009 Did the provider report more than one meal and two snacks or two meals and one snack per participant?	The provider reported more than one meal and two snacks or two meals and one snack per participant per day.
1600 - Menu Review	V-1600	1601 Review of Menu Records	The menus did not meet the meal pattern requirements. Grain based desserts were served/documented on one day during the month of January 2024 for Evening Snack. Menus do not include the non-discrimination statement.
1600 - Menu Review	V-1600	1610 Is the type of cereal identified on the menu?	The type of cereal is not identified on the menu.
1600 - Menu Review	V-1600	1611 Are grain-based desserts counted towards the grain component?	A grain-based dessert was counted towards the grain component on one day during January 2024. Vanilla wafers were documented on the menu for Evening Snack on 1/23/2024.

Provider - Level Findings: McKoy, Robrita (20466)

Area	Findings ID	Finding Question	Finding Description
200 - Attendance and Eligibility Data	V-0200	210 Full Name of Enrolled Children	There is an enrollment form on file for this participant, however the form is not complete with all required fields. See supplemental findings page.
300 - Recordkeeping	V-0300	303 Do all the children enrolled have complete and current documentation of enrollment per 7 CFR §226.18?	Enrollment documentation was not available for one child. Enrollment documentation was incomplete for one child. See supplemental findings page.
300 - Recordkeeping	V-0300	304 Are documented, up-to-date menus available for the current month?	There are no menus posted. The only menus available were those in Minute Menu.
300 - Recordkeeping	V-0300	305 Does the provider have copies of the monitoring reports for the previous three years plus the current year on file?	There were no monitoring reports on file.
500 - Ethnic and Racial Data	V-0500	501 Is the ethnic and racial data collected and maintained for the current year?	There is no ethnic and racial data on file at the facility. The Sponsoring Organization made the ethnic and racial data information available when requested at the time of the Sponsoring Organization review..
500 - Ethnic and Racial Data	V-0500	502 Is the ethnic and racial data collected and maintained for the three preceding fiscal years?	The racial ethnic data was not on file for the three preceding fiscal years. The Sponsoring Organization provided Ethnic and Racial information for 2024 and 2023.
500 - Ethnic and Racial Data	V-0500	503 Estimated Current Participation by Ethnic Group	There is no ethnic and racial data on file at the facility. The Sponsoring Organization made the ethnic and racial data information available when requested at the time of the Sponsoring Organization review.
500 - Ethnic and Racial Data	V-0500	504 Estimated Current Participation by Racial Group	There is no ethnic and racial data on file at the facility. The Sponsoring Organization made the ethnic and racial data information available when requested at the time of the Sponsoring Organization

			review.
600 - Parental Notification	V-0600	602 The provider has the "Building for the Future" flyer	There was no "Building For the Future" flyer available at the facility.
600 - Parental Notification	V-0600	603 The provider has supplied information about WIC to parents or guardians of enrolled children.	There was no WIC information available.
800 - Monitoring	V-0800	801 Dates of last three reviews:	There were no monitoring reports on file at the facility.
800 - Monitoring	V-0800	802 Was the provider reviewed during the previous program fiscal year by the Sponsoring Organization?	There were no monitoring reports on file at the facility.
1000 - Meal Count Verification	V-1000	1009 Did the provider report more than one meal and two snacks or two meals and one snack per participant?	The provider reported more than one meal and two snacks or two meals and one snack per participant per day.
1300 - Meal Observation and Meal Pattern Analysis	V-1300	1317 Number Non-Dairy Beverage:	Two participants who were 3-5 years old were served 2% milk instead of 1% or skim milk.
1300 - Meal Observation and Meal Pattern Analysis	V-1300	1318 Did the observed meal(s) meet the meal pattern requirements?	Because the participants who were 2 years old and over were served 2% milk, the meal observation did not meet the CACFP meal pattern requirements.
1300 - Meal Observation and Meal Pattern Analysis	V-1300	1326 Were all participants over two years of age served fat-free/low-fat milk during the meal service observed?	Two participants who were 3-5 years old were served 2% milk instead of 1% or skim milk.
1600 - Menu Review	V-1600	1601 Review of Menu Records	Menus did not meet the CACFP meal pattern requirements. Rice pudding and vanilla wafers are documented on the menu on several days throughout the months of January, February and March 2024.

1600 - Menu Review	V-1600	1602 Daily, dated menus for participants are available, up-to-date and posted at the provider, for all approved/claimed meals.	There were no posted menus.
1600 - Menu Review	V-1600	1603 Is the type of milk recorded on the menu (child menu only)?	The type of milk is included on the menus printed from Minute Menu, however there is no current menu posted, therefore the type of milk is not recorded on posted menus.
1600 - Menu Review	V-1600	1610 Is the type of cereal identified on the menu?	The type of cereal being served is not identified on the menus.

Provider - Level Findings: Harris, Sharon (20608)

Area	Findings ID	Finding Question	Finding Description
200 - Attendance and Eligibility Data	V-0200	201 Full Name of Enrolled Children	There were 5 children enrolled who did not have an enrollment form on file. See Supplemental findings page.
300 - Recordkeeping	V-0300	301 Are attendance records current and up to date for the current month?	Attendance and meal counts were not available for all days in March 2024.
300 - Recordkeeping	V-0300	302 Are attendance records on file for the previous year?	Provider stated that she submits the documents then destroys them.
300 - Recordkeeping	V-0300	303 Do all the children enrolled have complete and current documentation of enrollment per 7 CFR §226.18?	There were 5 children enrolled who did not have an enrollment form on file. See Supplemental findings page.
300 - Recordkeeping	V-0300	305 Does the provider have copies of the monitoring reports for the previous three years plus the current year on file?	Previous three years plus the current year monitoring reports not on file.
800 - Monitoring	V-0800	801 Dates of last three reviews:	2 monitoring reviews were on file.
1000 - Meal Count Verification	V-1000	1004 Does the provider maintain records to document the number of participants in attendance?	The provider stated that she submits the documents at the end of the month and then destroys the documents.
1400 - Five-Day Meal Count	V-1400	1403 Do the meal counts for the prior five days appear reasonable when compared to today's meal count?	Missing meal counts.
1400 - Five-Day Meal Count	V-1400	1404 Do the meal counts for today and the prior five days appear reasonable when compared to enrollment and attendance for the corresponding days?	Missing meal counts.
1600 - Menu Review	V-1600	1602 Daily, dated menus for participants are available, up-to-date and posted at the provider, for all approved/claimed meals.	January menus were not available. Provider stated that she destroyed the documents after submitting.
1600 - Menu Review	V-1600	1610 Is the type of cereal identified on the menu?	The type of cereal was not identified on all menus.
1600 - Menu Review	V-1600	1611 Are grain-based desserts counted towards the grain component?	Vanilla wafers were on the menu for January 11, 2024.

Provider - Level Findings: Eaton, Kim (20627)

Area	Findings ID	Finding Question	Finding Description
200 - Attendance and Eligibility Data	V-0200	203 Full Name of Enrolled Children	There was 1 child enrolled who did not have an enrollment form on file. See Supplemental findings page.
300 - Recordkeeping	V-0300	305 Does the provider have copies of the monitoring reports for the previous three years plus the current year on file?	No monitoring reviews on file.
400 - Civil Rights	V-0400	405 Has the Sponsoring Organization conducted annual on-site civil rights training, which includes all topics listed below for the day care home provider per FNS Instructions 113-1? <i>(If the provider has not been on for >12 months this could be N/A)</i>	No documentation of civil rights training on file.
500 - Ethnic and Racial Data	V-0500	501 Is the ethnic and racial data collected and maintained for the current year?	No racial ethnic data on file for current year.
500 - Ethnic and Racial Data	V-0500	502 Is the ethnic and racial data collected and maintained for the three preceding fiscal years?	The racial ethnic data was not on file for the three preceding fiscal years.
500 - Ethnic and Racial Data	V-0500	503 Estimated Current Participation by Ethnic Group	The racial ethnic data is not on file for the current year or previous 3 years.
500 - Ethnic and Racial Data	V-0500	504 Estimated Current Participation by Racial Group	The racial ethnic data was not file
700 - Programmatic Training	V-0700	701 Has the provider received programmatic training conducted by the Sponsoring Organization in the previous twelve months?	The provider has not received programmatic training from the Sponsoring Organization in the last 12 months.
700 - Programmatic Training	V-0700	702 Has the Sponsoring Organization conducted annual on-site programmatic training which includes all topics listed below for the provider? <i>(If provider has not been on for >12 months this could be N/A)</i>	There is no documentation of programmatic training.
800 - Monitoring	V-0800	801 Dates of last three reviews:	No reviews on file. Ms. Eaton stated that the Sponsoring Organization had never visited the day care home. After the State Agency review was conducted at the day care home, Ms. Eaton called the reviewer to say that 3 reviews were emailed to her, and the Sponsoring Organization asked her to sign. Ms. Eaton reports she did not sign. The onsite monitoring waiver related to the Public Health Emergency expired 6/10/2023.
800 - Monitoring	V-0800	802 Was the provider reviewed during the previous program fiscal year by the Sponsoring Organization?	No reviews were on file.

1300 - Meal Observation and Meal Pattern Analysis	V-1300	1318 Did the observed meal(s) meet the meal pattern requirements?	2% milk was served to the 2-year-old children.
1300 - Meal Observation and Meal Pattern Analysis	V-1300	1326 Were all participants over two years of age served fat-free/low-fat milk during the meal service observed?	2 % milk was served to the 2-year-old children
1300 - Meal Observation and Meal Pattern Analysis	V-1300	1332 Were substitutions for participants with disabilities or medical conditions documented on the menu?	No menu was posted.
1600 - Menu Review	V-1600	1602 Daily, dated menus for participants are available, up-to-date and posted at the provider, for all approved/claimed meals.	There was no posted menu
1600 - Menu Review	V-1600	1603 Is the type of milk recorded on the menu (child menu only)?	The type of milk is not listed on the menu
1600 - Menu Review	V-1600	1607 Was at least one serving of grains, that was offered daily, whole grain-rich?	On January 26, 2024, no whole grain component was listed on the menu.
1600 - Menu Review	V-1600	1610 Is the type of cereal identified on the menu?	The type of cereal was not identified on all menus.

Provider - Level Findings: Reddick, Rosa (20680)

Area	Findings ID	Finding Question	Finding Description
200 - Attendance and Eligibility Data	V-0200	201 Full Name of Enrolled Children	Enrollment forms were not on file for all participants
300 - Recordkeeping	V-0300	303 Do all the children enrolled have complete and current documentation of enrollment per 7 CFR §226.18?	Not all the participants had completed CACFP enrollment documentation on file. See the supplemental findings page.
400 - Civil Rights	V-0400	404 Has the provider received civil rights training conducted by the Sponsoring Organization in the previous twelve months? <i>(If the provider has not been on for >12 months this could be N/A)</i>	No documentation of civil rights training was on file.
400 - Civil Rights	V-0400	405 Has the Sponsoring Organization conducted annual on-site civil rights training, which includes all topics listed below for the day care home provider per FNS Instructions 113-1? <i>(If the provider has not been on for >12 months this could be N/A)</i>	No documentation of civil rights training was on file.
700 - Programmatic Training	V-0700	701 Has the provider received programmatic training conducted by the Sponsoring Organization in the previous twelve months?	Programmatic training documentation was not on file
700 - Programmatic Training	V-0700	702 Has the Sponsoring Organization conducted annual on-site programmatic training which includes all topics listed below for the provider? <i>(If provider has not been on for >12 months this could be N/A)</i>	There was no documentation of training on file at the facility.
700 - Programmatic Training	V-0700	703 Date of last CACFP Programmatic Training conducted by the Sponsoring Organization:	Documentation of programmatic training was not on file.
700 - Programmatic Training	V-0700	704 Is the following documentation on file for CACFP Programmatic training?	There was no documentation of training on file.
1300 - Meal Observation and Meal Pattern Analysis	V-1300	1323 Are separate menus for children and/or infants available and up to date at the provider's home for all approved/claimed meals for the current month?	Menus were not posted.
1300 - Meal Observation and Meal Pattern Analysis	V-1300	1332 Were substitutions for participants with disabilities or medical conditions documented on the menu?	No menu posted.
1600 - Menu Review	V-1600	1602 Daily, dated menus for participants are available, up-to-date and posted at the provider, for all approved/claimed meals.	Menus were not posted in the facility.

Compliance Review Report – Family Day Care Homes

Balanced Nutrition, Inc. (9460)

Exit Conference Date: Via FedEx July 24, 2024

Signatures

_____	_____	_____	_____
Name of CACFP Reviewer	Signature	Title of Reviewer	Date
_____	_____	_____	_____
Name of Sponsor Representative	Signature	Title of Sponsor Representative	Date

THE Sponsor SIGNATURE ATTESTS THAT THE Sponsor HAS RECEIVED A COPY OF THIS PRELIMINARY REVIEW REPORT. Note: The Federal Express delivery confirmation will be used in lieu of signature.