

NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

YVONNE COPELAND • Director, Division of Child and Family Well-Being

June 14, 2024

FEDERAL EXPRESS

Ms. Yolanda Hill
Owner/CFO
Balanced Nutrition, Agreement # 9460
122 N. Elm Street, Suite 504
Greensboro, NC 27401-2818

Ms. Yolanda Hill
Owner/CFO
Balanced Nutrition, Agreement # 9460
5664 Marblehead Drive
Colfax, NC 27235

Mrs. Renee Matthews-Jones
Chairman of the Board/Responsible Principal
Balanced Nutrition, Agreement #9460
14 Ponderosa Court
Greensboro, NC 27406

RE: Scheduling Exit Conference-Child and Adult Care Food Program (CACFP) Review 2023-2024

Dear Ms. Hill and Mrs. Matthews-Jones:

This letter concerns the need to schedule a preliminary exit conference in relation to the completion of Federal Fiscal Year 2023-2024 Compliance Review on Balanced Nutrition, Inc, Agreement # 9460. Multiple requests related to scheduling an exit conference have been made via email and telephone over the last week, with no response.

REQUIRED ACTION

Within ten (10) calendar days of receipt of this letter, the institution must submit three (3) or more dates and times, before June 30, 2024, that an institution representative could be available to participate in the exit conference. Please submit to the State agency via email to Janet Phelps (janet.phelps@dhhs.nc.gov), Balanced Nutrition Inc's lead reviewer.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF CHILD AND FAMILY WELL-BEING

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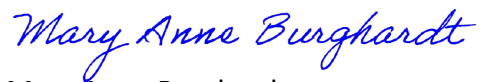
AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

SUMMARY

The institution must provide three (3) or more dates and times available to schedule the exit conference. The response must be received within ten (10) days of receipt of this letter. If the State agency is unable to schedule the Exit Conference, the agency will issue a Notice of Serious Deficiency.

Valid claims for reimbursement submitted by Balanced Nutrition, Inc. will be paid. As always, the institution must submit claims within 60 calendar days of the last day of the month covered by the claim. In addition, the State agency will deny any portion of a claim determined invalid. If payment of any portion of a claim is denied, that action may be appealed.

Sincerely,



Mary Anne Burghardt
Assistant Director, Division of Child and Family Well-Being
Community Nutrition Services Section
State Director, CACFP

CC: B. Tyler Brooks by email
Julie Y. Cronin by email
Rajeev K. Premakumar by email
Janet Phelps by email
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