

DRAFT

RESOLUTION #12-55:

A RESOLUTION REGARDING APPOINTMENTS TO THE VILLAGE OF PINEHURST BEAUTIFICATION COMMITTEE.

THAT WHEREAS, on the 16th day of November, 2010, the Village of Pinehurst established a Village of Pinehurst Beautification Committee by Resolution #10-35; and

WHEREAS, the Village Council of Pinehurst is desirous of adding to the membership of this committee;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of Pinehurst, North Carolina in work session assembled this 9th day of October, 2012, as follows:

SECTION 1. That the following appointments are hereby made to the Village of Pinehurst Beautification Committee for the terms indicated:

Mr. Chris Burrows is appointed as a member of the Village of Pinehurst Beautification Committee, effective October 9, 2012, said term to expire October 31, 2014.

Mr. Randy S. Murzyn is appointed as a member of the Village of Pinehurst Beautification Committee, effective October 9, 2012, said term to expire October 31, 2014.

SECTION 2. That the appointees shall continue serving until replacements are appointed and qualified.

THIS RESOLUTION passed and adopted this 9th day of October, 2012.

(Municipal Seal)

VILLAGE OF PINEHURST
VILLAGE COUNCIL

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Linda S. Brown, Village Clerk

Michael J. Newman, Village Attorney

DRAFT

RESOLUTION #12-56:

A RESOLUTION REGARDING AN APPOINTMENT TO THE PINEHURST PLANNING AND ZONING BOARD AND BOARD OF ADJUSTMENT.

THAT WHEREAS, the Village of Pinehurst has established a Planning and Zoning Board and a Board of Adjustment as required by its Development Ordinance and authorized by North Carolina General Statutes 160A-361 and 160A-388; and

WHEREAS, on the 13th day of March, 2012, the Pinehurst Village Council adopted Ordinance 12-10 to amend chapter 31 of the Pinehurst Municipal Code to combine the Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, there is a need to make changes to the membership of the Pinehurst Planning and Zoning Board and the Board of Adjustment; and

WHEREAS, the Village Council of Pinehurst is desirous of making those membership changes on the Planning and Zoning Board and the Board of Adjustment;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Pinehurst, North Carolina in Work Session assembled this 9th day of October, 2012 as follows:

SECTION 1. That the following appointment is hereby made to the Pinehurst Planning and Zoning Board and Board of Adjustment for the term indicated:

- **Mr. Alfred C. Engelfried** is appointed as a member of the Planning and Zoning Board and the Board of Adjustment effective October 9, 2012, said term to expire October 31, 2015.

SECTION 2. That this appointee shall continue serving until a replacement is appointed and qualified.

THIS RESOLUTION passed and adopted this 9th day of October, 2012.

VILLAGE OF PINEHURST
VILLAGE COUNCIL

(Municipal Seal)

By: _____
Nancy Roy Fiorillo, Mayor

Attest:

Approved as to Form:

Linda S. Brown, Village Clerk

Michael J. Newman, Village Attorney

Memo

To: Village Council and Village Manager
From: Jeff Batton
Date: 10/5/2012
Re: Tufts' Park/Sandlot Enhancement

With the BOA reversing the HPC action on the above referenced project, staff needs some direction on what Council's desire is related to the project. Below is a bullet point list of some of the factors that should be considered in the discussion.

- **Appeal Option:** HPC has the option to appeal decision of BOA to Superior Court. HPC decision on that aspect directly impacts timing of the project.
- **Phasing:** We cannot do the sandlot enhancements and the streetscape piece in front of the Department Store Building simultaneously. Takes away too much parking. All other components can be done together or in any combination. Do we want any part of the streetscape to be done in conjunction with Tufts' Memorial Park/Sandlot enhancements? Streetscape is currently under review with the Historic Consultant. A decision on phasing may have impacts businesses in terms of closings, taking vacations, renovating shop, etc.
- **Timing:** BST paving is best laid when the weather is hot. The project can be done in the winter however; results will not be as good.
- **Budget:** \$850,000 is allocated. Recent pricing for construction projects bid by the Village have all come back exceeding initial estimates.
- **Naming:** At some point, we need to decide if Tufts' Memorial Park will be the official name and if so, get permission from the family and nail down precise title, i.e., James Walker Tufts Memorial Park (?).

It would be helpful to have a general discussion at the October 9 work session and get an understanding of what Council wants to do with this project if HPC does not appeal the decision to Superior Court. This will allow staff to initiate preliminary planning.

Thanks.

Memo

To: Village Council and Village Manager
From: Jeff Batton
CC: Walt Morgan, Darrell McKenzie and Ralph Bowen
Date: 10/5/2012
Re: Barrett Road/McCaskill Road/Hwy 5 Intersection

Although it is not the resurfacing season, we are in the initial stages of pulling together the information so that we can get our resurfacing package out to bid in early January. We believe we have gotten favorable pricing in years past by being among the first to get the package out to bid.

Over the last few years we have had informal conversations about the awkward intersection at McCaskill Road/Barrett Road and Hwy 5. As you know Barrett Road enters that intersection at an angle making the alignment somewhat difficult to navigate. There have been 26 accidents at this location since November 2003.

Barrett Road is on our list for resurfacing in 2013 and thus if we want to alter this intersection, now is the time to make that decision.

Over the last couple of years, the Village has requested CMS Engineering to develop possible solutions to this awkward alignment. Attached are various designs they created.

If Council is desirous of altering this intersection, I would recommend that we take that concept to our Historic Consultant because the road network in the historic district is a contributing factor to the National Historic Landmark Status.

I would appreciate the opportunity to discuss and get direction on this matter at the October 9th work session.

Thanks.

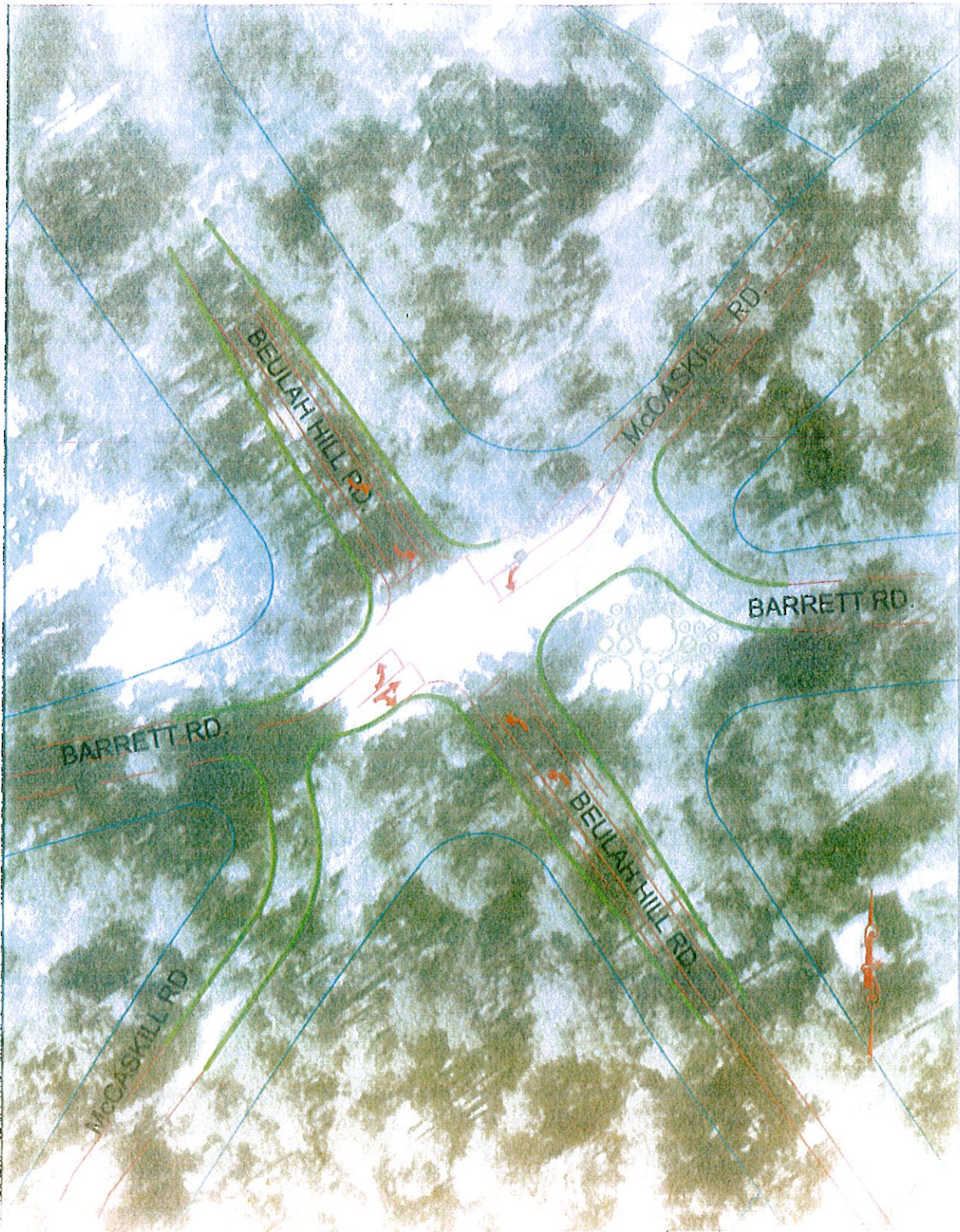
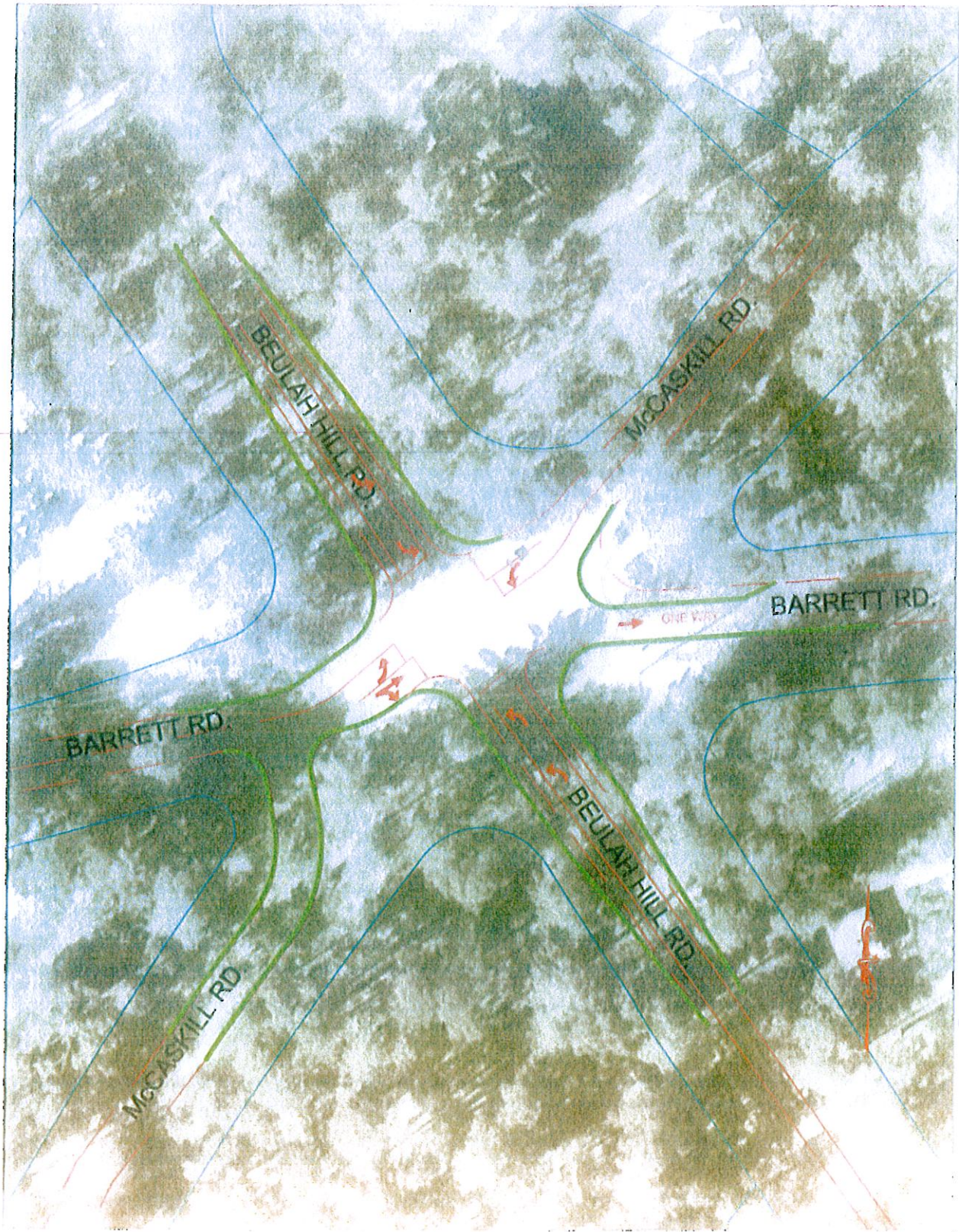
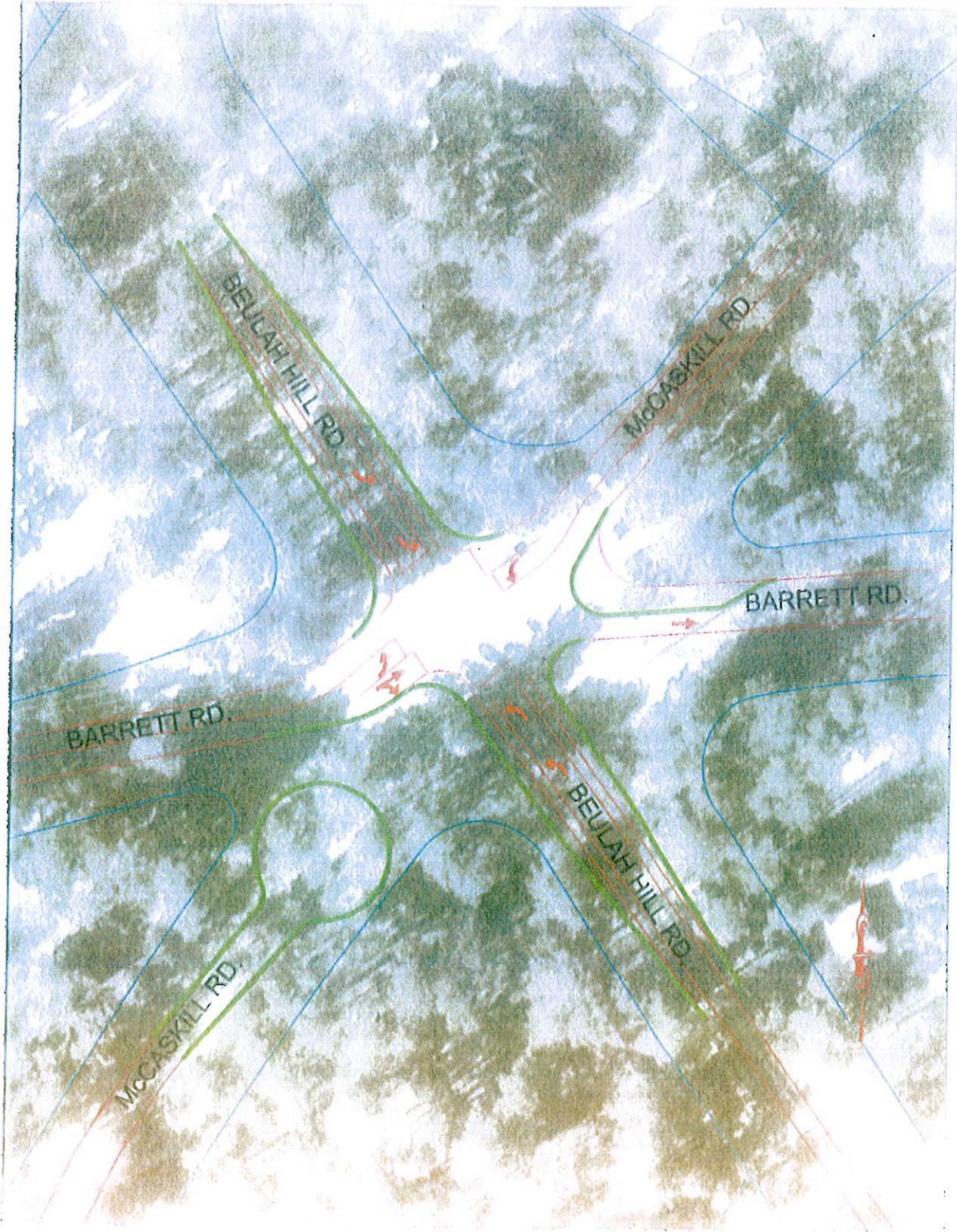


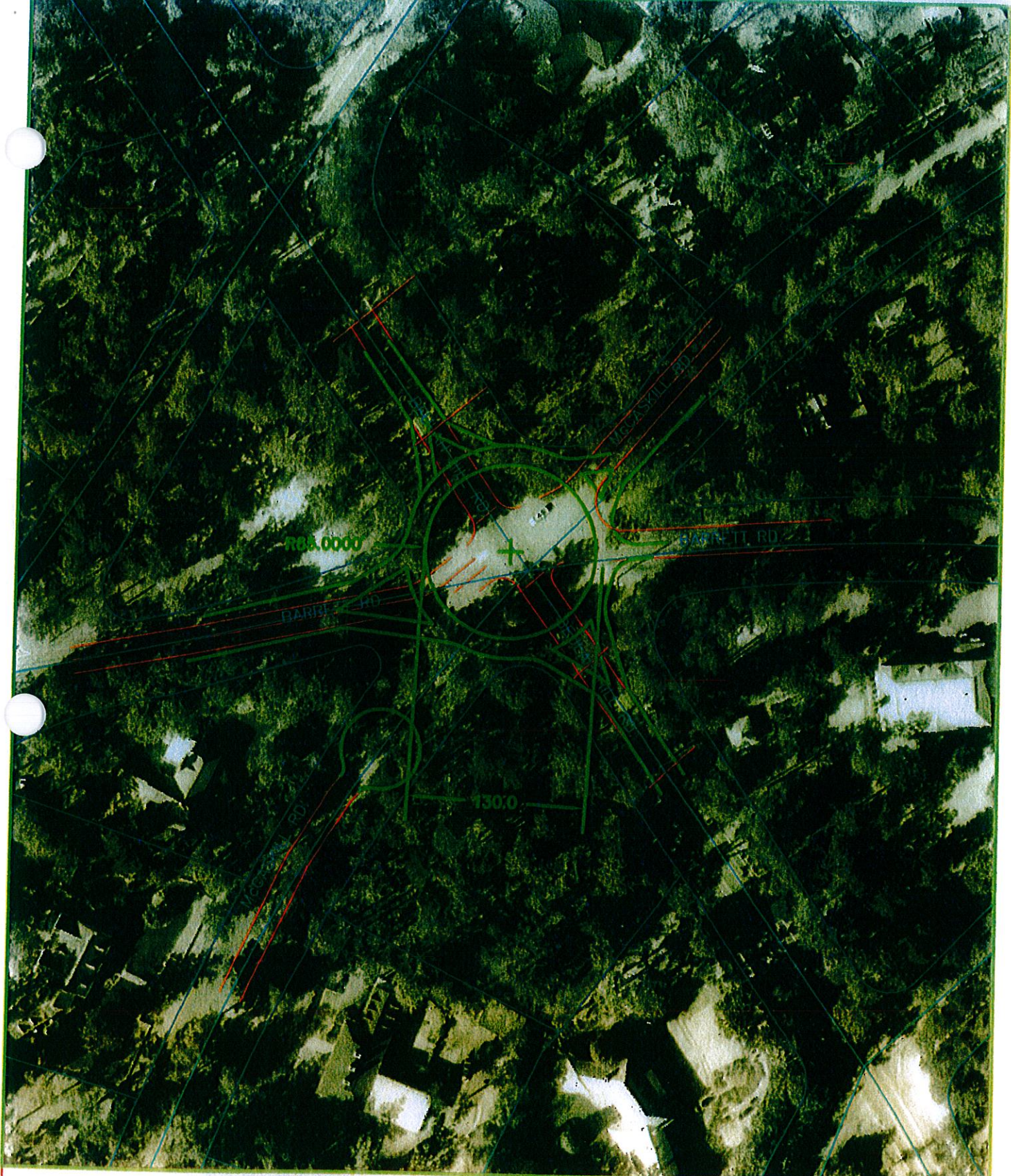
FIG 5 - BARRETT - MCCASKILL
REALIGNMENT OPTION
Scale: 1"=50'



UN 5-B BARRETT INTERSECTION ON
REALIGNMENT
Scale: 1"=60'
FIGURE 2



U.S. BARRETT INTERSECTION
REALIGNMENT
COST: \$1,000,000
DATE: 10/10/00



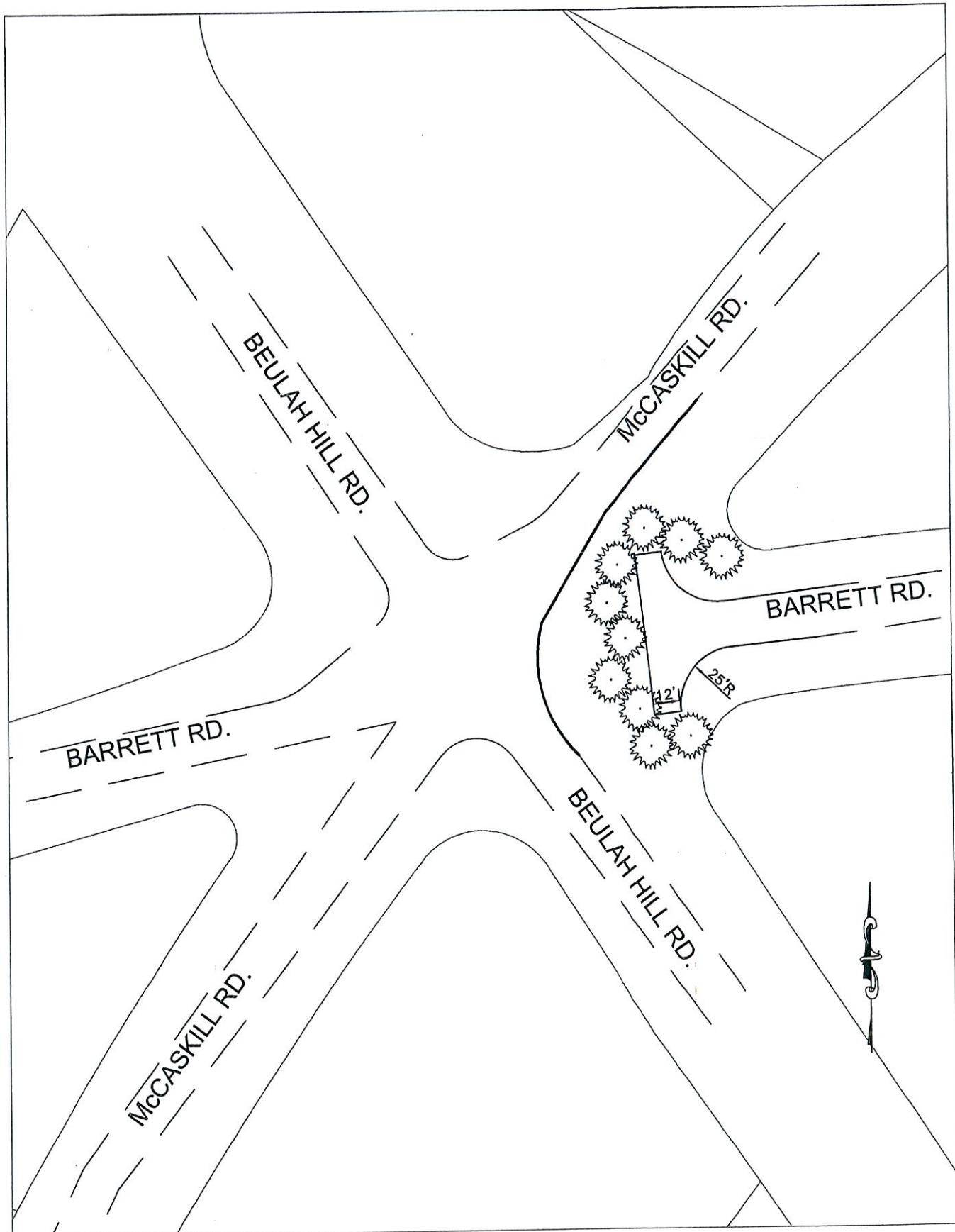
NC 5--BARRETT ROUNDABOUT OPTION

SCALE 1"=100'

FIGURE 6

CMS Engineering

116 Hillcrest Road
Raleigh, NC 27605



**NC 5-BARRETT INTERSECTON
REALIGNMENT
Scale: 1"=60'
FIGURE 6**

BARRETT ROAD E - HAMMERHEAD

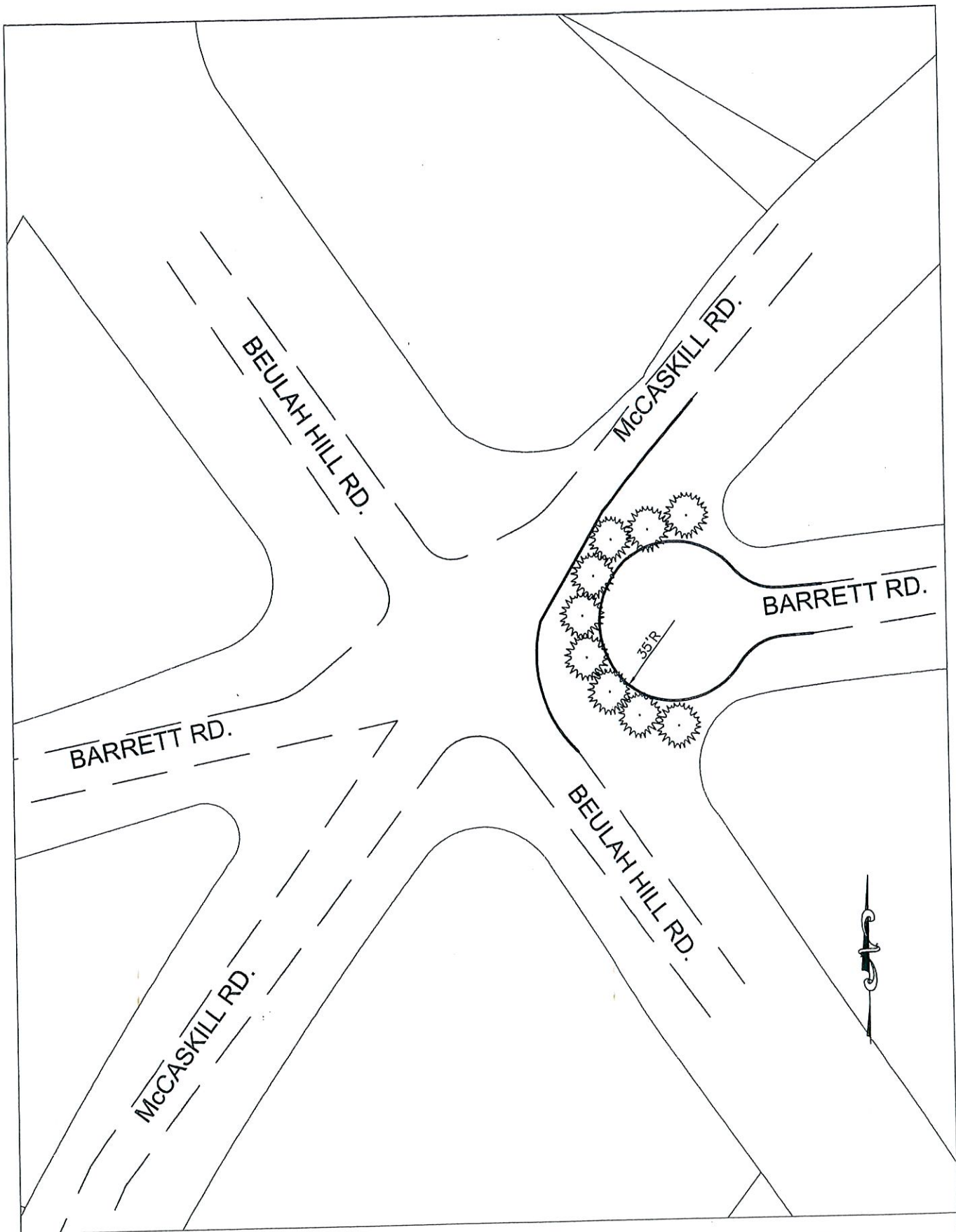
CMS ENGINEERING

CARL SIMMONS

CIVIL ENGINEER

743 W. JOHNSON STREET, STE. C
RALEIGH, NC 27603

919 833-0830
info@cmsengineering.net



**NC 5-BARRETT INTERSECTON
REALIGNMENT
Scale: 1"=60'
FIGURE 5**

BARRETT ROAD E - CUL-DE-SAC

CMS ENGINEERING

CARL SIMMONS

CIVIL ENGINEER

743 W. JOHNSON STREET, STE. C
RALEIGH, NC 27603

919 833-0830
info@cmsengineering.net

Memo

To: Mayor, Council, Village Manager
From: Linda Brown
Date: September 19, 2012
Re: New Records Retention and Disposition Schedule for Municipalities.

The North Carolina Department of Cultural Resources, Division of Archives and Records, State Archives of North Carolina, Government Records Branch released a new Records Retention and Disposition Schedule September 10, 2012 which supersedes all previous editions, including all amendments. The Village Council must approve this new schedule for us to use it. A suggested motion for adoption has been provided on your Work Session motion sheet.

According to G.S. §121-5 and G.S. §132-3, a municipality may only destroy public records with the consent of the Department of Cultural Resources (DCR). The State Archives of North Carolina is the division of DCR charged with administering a records management program. This schedule is the primary way the State Archives of North Carolina gives its consent. Without approving this schedule, we are obligated to obtain the State Archives of North Carolina's permission to destroy any record, no matter how insignificant.

We are currently using the 2009 schedule which we adopted by motion on June 23, 2009. This schedule will be superseded by the new 2012 schedule.

If you would like to look at the new schedule, I have a hard copy in my office or you can go online to www.records.ncdcr.gov/local/municipal_FINAL_20120912.pdf.

The Village of Pinehurst is an Equal Opportunity/Affirmative Action Employer

MUNICIPAL
Records Retention and Disposition Schedule

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provision of Chapters 121 and 132 of the *General Statutes of North Carolina*, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records including electronic records not listed in this schedule are not authorized to be destroyed.**

This local government agency and the Department of Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods which allow these records to be destroyed when "administrative value ends." The local government agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." If a municipality does not establish internal policies and retention periods, the municipality is not complying with the provisions of this retention schedule and is not authorized by the Department of Cultural Resources to destroy the records with the disposition instruction "destroy when administrative value ends."

It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

APPROVAL RECOMMENDED



City/Town Clerk

Chief Administrative Officer/
City Manager



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Mayor



Linda A. Carlisle, Secretary
Department of Cultural Resources

Municipality: _____

September 10, 2012